



Property Services

«districtaddress»
«districtcity_desc», «districtprov_desc»
«districtpostalcode»
manitoba.ca/housing

<<sender name>>
<<sender title>>
[[sender E-mail address]]
Tel: <<sender phone>>
<<Toll Free: number>>
Fax: <<sender fax>>

<<Date>>

<<Leaseholder name>>

<<Co-Leaseholder name>>

<<Address>>

<<City/town, MB postal code>>

Client ID: <<Client ID>>

Client ID: <<Client ID>>

Utility Arrears

Dear << Leaseholder and Co-leaseholder >>:

[[Enter Utility Company Name: (Manitoba Hydro, City of Winnipeg, etc)]] has advised Manitoba Housing that your service is scheduled to be restricted or disconnected due to outstanding arrears on your account.

If your account has been paid, or payment arrangements have been made, please provide us with a letter from the utility provider confirming the status of your account.

If this amount is not paid in full or the necessary payment arrangements are not made with the utility provider this will result in your tenancy being terminated with Manitoba Housing.

If you have any questions or concerns, please contact me.

Regards,

<<Sender Name>>

<<Sender Title>>

Tel:<<Sender Tel>>

Encl.: Copy of Notice from utility provider